



TST Conference Call Notes
August 16, 2011

Members Present: Kathleen Bibus (MN), Mike Rhea (MT), Jessica Castaneda (TN), Erin Shea (VT), Tim Thornton (KS), Andrea Carter (KY), Jessie McKenzie (MS), Brenda Pessin (IL), Barbie Patch (NH), John Farrell (KS), Bruce Wright (SC), Margarita Colindres (CO), Lupe Ledesma (WA), Emily Hoffman (MA), and TJ Sparling (NY). Facilitated by Tracie Kalic (SOSY)

Notes-

Performance Measures:

OME has requested that SOSY revise its performance measures for this reporting year. They want to implement quantifiable measures because those submitted do not specify numerical goals for increased OSYs served. Tracie discussed the updated Coordinator Survey and noted it will be posted by next week on the website.

Conference calls: on Performance Measures:

Tracie and Susan Duron are going to have 2 conference calls (August 22 and August 29) to discuss the new measures and what those changes will mean for state data collection.

Piloting Process:

Tracie also discussed the need to develop a formal piloting process for SOSY materials. This is one area that the new performance measures specifically address. At the October TST meeting expectations of piloting and useful methods will be discussed and developed.

Staff Surveys:

The TST discussed some of the measures and had questions about Staff Survey due dates, etc. Regarding dissemination, Jessie (MS) asked when the data was due. It needed to be collected by the end of September. Barbie (NH) suggested sending the data to state directors, as well as the TST, with clear instructions as to who should receive them.

It is important to make sure both groups are informed and have access to the survey. Those with state directors who are not on can get with our state directors. The Staff Survey should be simple and easy to use. Performance Measure D states that we are looking at 90% participation who rate the materials as useful. These two pieces should be measured on Staff Surveys.

Reporting on Performance Measures:

Performance Measures. Issues to discuss include the expectations regarding these performance measures and how they will be reported. This process is crucial as the future of our consortium is dependent on it.

Coordinators Survey and New Curriculum

Erin (VT) discussed the Coordinators Survey and brought up the current curriculum on the website. She added that there is more curriculum that is not on the website now. VT just did 5 lessons. Tracie said this was a good point. She added that it has a lot of value if with a lot of value if states are making new things as a result of participation. The consortium would love to see anything you are doing that is not on the survey.

If there are more things developed as a direct result of the consortium we would love to get a link to this. I can also add what we are doing as well. Mississippi-and Massachusetts have new materials. Tracie wanted to talk about more materials to frontload technical assistance and resource sharing.

Questions on Survey or Performance Measures:

All consortium states and their partners need to do the survey. Member states need to report numbers, and increases are to be 20% consortium-wide.

OSY State Profile Form

The form is developed and will be sent out to TST and state steering personnel. This is just aggregate of your state profiles. They look very similar. It covers the state MEP the number and gender of the OSYs. It's pretty basic. It's being sent out this week and these are due September 30th.

Erin asked if the form is a sort of snapshot like the profile forms some use. Tracie said it isn't because an aggregate number is required. The State Profile Forms will allow for different state recruiting practices. Some states are in different places. Some recruit all year long for instance. This document will note these differences.

October Meeting Location and Lodging

Sonja suggested holding the meeting in Ashville NC. It doesn't cost much more than Raleigh. It's a very cheap rate. Tracie will send out a travel letter and agenda in the next two weeks. Make sure everyone has to book rooms by mid-September, the 20th.

October Meeting Deadlines

The meeting is October 12th and 13th. The training team has until the end of September to submit module drafts to the group. This deadline allows time for feedback, revisions, and slide and activity preparation. The TST is- going to see drafts from the curriculum-and the ID&R workgroup is drafting additional products.

October Meeting Agenda

Tracie asked the group to brainstorm on agenda topics like issues in the field.

State OSY Profile

State OSY profile- tally sheet- Report.- You might want to include if aggregate or snap shot- Put that on the sheet.

The date is very important. When this is done for more than one year they can get all mixed up. The question was raised whether it should be the state director or our purposes (*not sure of this*).

Time Frame

Erin said it's the time frame within which this form is used.-These dates were snap shots for today. It will make a difference depending on when you collected.

Within what time frame is this profile needed? Within the CSPR year? Tracie said October 2011. Specifically, the start date is October 1, 2010. 2010-2011. She will process this a bit and send it back. She will make it a fill-in-the-blank format with the reporting period being between period X and Y. Erin agreed that a fill-in-the-blank format would work. Susan said this format will be difficult. Erin commented that it will be erroneous to report all of the data together when different time periods are covered.-

Tracie asked what everyone else had done, or for other ideas.

Margarita said that the September data is needed by the 30th and that states were required to do Coordinators Surveys. The Survey and Profile have been changed

Four states reported the profile last year. We would like to begin to start collecting the profile. States need to be aligned with CSPR in their reporting for the profile. Clarification will be provided. All of these will be posted- and sent out. New State Survey needs a new name.

Agenda Topics- Discussion-

Send topics to Tracie. She will see the time is included on every agenda. –

1. Technology. Technical assistance wanted to know how other states are using MP3 Players and whether their practices have changed.
2. How state stands on immigration are affecting state OSY services. Erin commented that the population is changing and more problems are arising. Montana experienced some recently.
3. Legal assistance. Safety in general. It seems like reach out and providing more in the field services. Safety concerns. OSY are here- this population is more prevalent- best practices out there. Brenda said she is working on that. There is a lot of utility and implications for this.
4. Home-based instructors and parent lessons.

5. Encouraging participation in services. Andrea raised the issue of no one showing up at the OSY bunkhouse. The agenda could address how to handle that situation, like strategies for increasing participation in the direct services we are reaching out with.

OME Conference November 14-16 in Nashville

SOSY is submitting a proposal and needs two people to assist with presentations.

Notice of State Directors Meeting

Barbie discussed when state directors are meeting. Tracie said that we will have a state steering committee meeting but she doesn't know when or where. We would like to host one in November.

Tracie is not going to ask for formal updates. She hopes to have a finalized agenda in September. It will include service matrices, curriculum, parent lesson, legal lesson, modules of ID&R curriculum, collaboration with PASS-HEP/CAMP and *Reading on the Move*. All the workgroups are busy working. The ID&R Erin- Barbie- and Jessica were going to have a conversation on how to synthesize working through an employer rather than a school? In October we can work on this. We need to get together about this prior to the NC meeting.

Technical Assistance-

Tracie asked for potential agenda topics on this. She asked members to- let everyone know is that we are looking for a theme and are having a contest- submit theme ideas for dissemination event. Last year's was "Planting Seeds Growing Capacity."

Andrea let the group know her last day is September 8th, and that she is joining the REACTS team. Best of luck to Andrea Carter. We will miss working with her!

Thanks to all for hard work and thanks for everything.